



JOB TITLE: GRAIN ACCOUNTANT

REPORTS TO: GRAIN ACCOUNTING MANAGER

FLSA STATUS: NON-EXEMPT

Job Summary

This position is responsible for computing, classifying, and recording financial transactions to ensure the financial records of the organization are accurate. This position will be required to maintain a positive and forthright attitude that promotes teamwork and conducts themselves in a professional and favorable manner. Further, will be asked to support, uphold, and respect the Core Values of United Grain:

1. We respond to needs;
2. We develop solutions;
3. We communicate;
4. We adapt.

Required Education and Experience

1. Bachelor's Degree in Accounting is preferred but equivalent work experience and education will be considered.
2. Minimum five (5) years of progressively responsible experience in an accounting function, primarily account reconciliations.
3. Demonstrated technical capacity and aptitude for computers and working with accounting software programs, primarily data entry, query, and reporting.
4. Possesses strong analytical abilities and problem solving techniques.
5. Experience working in Agriculture industry is strongly desired.
6. Demonstrates exceptional organizational skills and can proficiently prioritize daily job duties and deadlines independently.

Essential Duties and Responsibilities

Operates computers programmed with accounting software to record, store, and analyze information.

Communication liaison between Merchandising, Customers, and Accounting

Processes unload weights, grades, advance payments, final purchase settlement payments and invoices.



Calculates freight variations for settlement purposes.

Generates rail and barge freight payments as needed.

Reviews grain contracts with customers, identifying key terms needed for effective settlement processing.

Confirms quantity over-and-underfills with customer and submits information to Merchandising.

Physical Demands and Requirements

Strong interpersonal skills and ability to work in a team environment – both in proximity and practice.

Fundamental understanding of general accounting principles including but not limited to financial reporting.

Ability to work in a fast-paced environment. Operate in a clerical, office setting. Remain in a seated position for 8-hours per day.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.

Expressing or exchanging ideas in English by means of the spoken word and written format.

This job description is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities.

Reasonable accommodations may be made to help enable qualified individuals with disabilities perform the essential functions of the job. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the company reserves the right to change this job description and/or assign tasks for the employee to perform, as the company may deem appropriate.

United Grain Corporation is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to status as a protected veteran or a qualified individual with a disability, or other protected status such as race, religion, color, national origin, sex, sexual orientation, gender identity, or age.